



## ***Bourne Freemasons Club (BFC)***

**Meeting at the Masonic Centre on Tuesday 29<sup>th</sup> March 2022. Meeting Opened at 19.00 hrs.**

**PRESENT:** Ian Bratley (Chair), Ian Greenfield (Vice Chair), Nigel Lindley (Secretary), Peter Flint (Safety Officer), Ray Brooks, Graham Allen, Mike Dench.

**APOLOGIES:** M. Sofianos (Treasurer), Roger Thorpe, Michael Haynes, Keith Munn.

**WELCOME:** The Chairman welcomed all attendees.

**MINUTES:** The Minutes of Previous Meeting were formally agreed having been previously signed for the Treasurer to forward to the Bank.

**CORRESPONDENCE:** No correspondence received.

### **MATTERS ARISING:**

#### **Capitation Fees:**

Further to P. Dolby's the explanation of the derivation of capitation fees (BFC meeting 01.03.22), I. Greenfield (Vice Chair) gave an updated and detailed analysis of the case for capitation fees, along with three alternatives propositions for the collection of said fees (see attached report) initially estimated to be in the region of some £4,498 for the coming year.

Following a lengthy debate, it was agreed that each Lodge/Side Degree should be expected to contribute to the ongoing cost of the Masonic Centre and subsequently a capitation fee 'per member' should be introduced from the start of 2023 - to be implemented by end quarter 1 2023.

Proposed: Peter Flint – Seconded: Mike Dench.

This will now be passed to the BFC Treasurer who will consider the capitation funding requirements and the most efficient method of collection. Thereafter, it will be brought before the BFC Committee for approval prior to each of the lodges and users of the Masonic Centre being be informed of the new arrangements.

#### **Hiring Fees:**

Although hiring fees will be formally agreed once the committee is more familiar with the use of the premises, an increased hiring fee of £20 per hour has been recommended based on increased costs (energy) and to bring our rental cost in line with other venues.

The calendar for the use of the Masonic Centre is on the notice board in the foyer.

BFC is still seeking a person/s to oversee the hiring of the Masonic Centre and, while the Treasurer will deal with the invoices to hirers, no volunteer has this far been forthcoming.

With this in mind, IB (Chair) is to communicate with the Secretary of each Lodge to advertise further for a suitable volunteer.



## **Bourne Freemasons Club (BFC)**

### **Key Holders:**

This remains work in progress and has been carried forward pending a new list being prepared.

*Note from previous meeting: All Masonic Centre Key Holders are to be identified prior to appropriate security measures being put in place - this should include informing the local police and fire service of key holders should entry be required*

### **Bar Fridge:**

Peter Flint reported that despite extensive research it was proving extremely difficult to locate exact information re replacement parts and the repair of the bar fridge. With this in mind, and while it was agreed that funds were available to purchase a couple of suitable fridges/drink coolers as replacements, it was felt that a decision that could be delayed given that the summer break is almost upon us and that a review of the entire bar area has been recommended.

### **Safety Officer:**

Carried forward from the last meeting – TBA. Checks and testing of the Masonic Centre to be diarised and funded accordingly, while other H&S work should be brought to the committee as required.

### **Car Park Resurfacing:**

The work is due to commence on Friday 1<sup>st</sup> April

### **New BFC website:**

The Chairman reported that he had purchased the domain, '**Bourne Freemasons Club**' and has already built a basic website for BFC use - this will enable us to archive documents, display policies and procedures, rules, and bye laws and to store information relevant to Bourne Freemasons Club. This will be password protected where necessary (already in place).

Chair confirmed hosting costs will be £10 per month, was unanimously agreed as acceptable and confirmed that in addition to the above, it will also enable communication across a wider spectrum if, or as and when required.

### **Bar - Security Grill**

At our March meeting it was suggested that the bar area be made more secure, perhaps by use of a grill and this will be carried forward pending a full review of the entire bar area, its layout and use - the replacement fridges also fall into this (see above).

Ray Brooks will initiate a review of the bar arrangements and will initially report back at the next meeting with regards to potential repositioning of the bar, security (grill etc.) and how the bar area may be made more conducive to social as well as masonic use.



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**Defibrillator:**

*Carried forward - It has been noted that the defibrillator requires instructions for use. As BFC is to re-establish numerous operational procedures, this will fall into that category and will be dealt with in due course but without undue delay.*

**Hall Booking**

Chair reported that there is a booking clash in the coming months – the Masonic Centre has been booked for a Provincial event while already hired to regular users. This requires a resolution and must be added to the agenda for our next meeting.



**On the basis that there being no further business, the Chairman thanked all attendees, closing the meeting at ..... hrs**



These above minutes are a true and accurate record of the discussions and resolutions passed at the meeting on the 29<sup>th</sup> March 2022" and that the attendees and their committee positions/roles are as stated.

**Signed**

**Signed**

**Chair**

**Secretary**

**Date**

**Date**